

# WRENCHDIGITAL

Web Design & Development Services  
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**SAMPLE CONTRACT — FOR REFERENCE ONLY. Fields shown as [Placeholder] would be filled in for your specific project.**

## WEB DESIGN & DEVELOPMENT AGREEMENT

Date	[May 13, 2026]
Client Name	[Client Full Name]
Business Name	[Business Name]
Client Email	[client@email.com]
Client Phone	[000-000-0000]
Project Package	[e.g. Standard — 5 to 6 pages]
Project Total	[\$000 CAD]

### 1. Scope of Work

Wrench Digital ("Developer") agrees to design and develop a custom website for the Client as described in this agreement. The scope includes:

- Custom website design and development based on the selected package
- Mobile responsive layout compatible with all modern browsers and devices
- Contact or quote form with email routing to the Client's inbox
- Basic SEO setup including meta titles, descriptions, and Google Search Console configuration
- Deployment to a live URL
- Domain registration and DNS configuration (domain owned by Client — see Section 5)

Any features or pages beyond the selected package scope require a separate written quote and agreement before work begins.

## 2. Payment Terms

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The total project fee is based on the package selected at time of agreement:

Package / Service	Price (CAD)	Notes
Basic — 3 to 4 pages	\$699	One-time
Standard — 5 to 6 pages	\$899	One-time
Premium — Full site	\$1,499	One-time
Domain Management	\$10 / month	Domain registration & DNS
Full Maintenance	\$85 / month	Includes domain + all maintenance

Payments are structured as follows:

- 50% deposit is due before any design or development work begins
- 50% final payment is due upon delivery of the completed site for Client review
- All files, deployment access, and domain handover are released only after full payment is received

All prices are in Canadian dollars (CAD). Payments accepted via e-Transfer to [shaan.wrench14@gmail.com](mailto:shaan.wrench14@gmail.com).

Monthly services are billed on the 1st of each month. The first month is prorated if service begins mid-month.

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## 3. Timeline & Delivery

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Estimated delivery timelines from the date the 50% deposit is received and all required content is provided by the Client:

- Basic (3-4 pages) — 7 to 10 business days
- Standard (5-6 pages) — 10 to 14 business days
- Premium (full site) — 14 to 21 business days

These timelines assume the Client provides all required content (text, images, logo, preferences) within 3 business days of the deposit being received. Delays in content submission will extend the delivery timeline accordingly.

The Developer will provide a live preview link for Client review before final launch. The site goes live only after Client approval and receipt of final payment.

## 4. Revision Policy

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The following revision rounds are included per package:

- Basic — 2 rounds of revisions
- Standard — 3 rounds of revisions
- Premium — Unlimited revisions

A revision round consists of a consolidated list of changes submitted by the Client in a single email or message. Each round of back-and-forth counts as one revision round.

Additional rounds beyond what is included are available at \$50 CAD per round, billed before work begins.

Revisions do not include new pages, new features, or changes beyond the agreed scope — these are quoted separately.

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## 5. Domain Ownership & Management

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The domain name is owned by the Client, not by Wrench Digital. The following terms apply:

- The Developer purchases and registers the domain on behalf of the Client
- Domain cost is covered by the Domain Management (\$10/month) or Full Maintenance (\$85/month) fee
- The Client may request full domain ownership transfer at any time in writing
- Upon cancellation of services, the domain is transferred to the Client within 48 hours at no cost
- The Developer will never use the Client's domain for any other purpose or allow it to expire without prior written notice
- The Client will be notified in advance of any changes to domain renewal pricing

## 6. Cancellation Policy

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### 6.1 Cancellation by Client

- Cancelled before development begins — 50% of deposit refunded
- Cancelled after development has begun — deposit is non-refundable
- Cancelled after final delivery — no refund issued

### 6.2 Cancellation of Monthly Services

Either party may cancel monthly services with 30 days written notice via email. Upon cancellation:

- Domain transferred to Client within 48 hours of the final billing date
- No partial month refunds are issued
- Website files remain live until the end of the final billing period

### 6.3 Cancellation by Developer

Wrench Digital may cancel this agreement if the Client is abusive, provides false information, or fails to make payment within 7 days of the due date. Any work completed will be delivered and a prorated refund issued for work not yet started.

### 6.4 Inactive Maintenance Plan

Sites without an active maintenance plan are supported on a best-effort basis only. Post-launch fixes and updates for clients not on a maintenance plan are billed at \$75 CAD/hour with a one-hour minimum.

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## 7. Confidentiality

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Both parties agree to keep confidential any non-public information shared during the course of this agreement, including:

- Business strategies, pricing, customer lists, and financial information shared by the Client
- Proprietary development methods, tools, or processes used by the Developer

Neither party will disclose confidential information to any third party without prior written consent, except as required by law.

The Developer may reference the Client's business name and website URL in a portfolio or case study unless the Client requests otherwise in writing.

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## 8. Intellectual Property & Ownership

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Upon receipt of final payment, the Client owns:

- The completed website design, source code, and all associated files
- The domain name (subject to Section 5)
- All written content and images originally provided by the Client

Until final payment is received, all work remains the intellectual property of Wrench Digital.

Third-party assets (fonts, icons, stock images) are subject to their respective licenses, which the Developer will communicate to the Client at delivery.

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## 9. Limitation of Liability

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The Developer's total liability under this agreement shall not exceed the total amount paid by the Client. The Developer is not liable for:

- Loss of revenue or data arising from website downtime or technical errors
- Outages from third-party services (hosting providers, domain registrars, form services, etc.)
- Content provided by the Client that infringes on third-party intellectual property

The Client is responsible for ensuring all content, images, and materials provided are legally owned or licensed for use.

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## 10. General Terms

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- This agreement is governed by the laws of the Province of Ontario, Canada
- Disputes will first be addressed through good-faith negotiation between both parties
- This agreement constitutes the entire understanding between both parties and supersedes any prior verbal or written discussions
- Changes to this agreement must be made in writing and signed by both parties
- If any clause is found to be unenforceable, the remaining clauses remain in full effect

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## Signatures

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By signing below, both parties confirm they have read, understood, and agree to all terms outlined in this agreement.

**Client**

**Wrench Digital**

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Signature & Date

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Signature & Date

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Printed Name

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**Shaan Wrench**

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Printed Name

Wrench Digital | Mississauga, Ontario | shaan.wrench14@gmail.com | 647-964-3704